



LAW & JUSTICE COMMISSION OF PAKISTAN, ISLAMABAD PROJECT PROPOSAL APPLICATION FORM

Section A: Organizational / Researcher Profile:

1	Full name:
2	a. Legal status (type of registration e.g government body, non-governmental organization, partnership, etc, registration number) and date of registration of organization: b. Profession (in case of individual):
3	Type of organization/work (e.g service delivery, advocacy, research, educational, other):
4	Postal Address: Contract No. Cell No. E-mail address:
5	Organization's / Researcher's outreach (local, provincial, national, urban, rural, other):
6	Number of offices and appropriate staff strength (including practicing lawyer):
7	Publications (if any):
8	Previous donors (i.e. name of the organizations or bodies from which the proposer has received any funding):
9	Details of previous donor and project(s) undertaken in the past 3 years: Project name: Donor name: Project duration i.e. start/end date: Contact person/ designation: Email address: Contact number: (Please provide details of all previous projects).
10	Appropriate funds received from other donors:
11	Other partners (organization(s) with which proposer has collaborated over the last three years):

Section B: About the current project proposal:

1	Project title:
2	Objectives:
3	Rationale/ problem statement:
4	Justification:
5	Expected output/impact:
6	Target area and group (district, city, town where project would be implemented and for whom):
7	Project duration (maximum up to one year):

8	Methodology (description of the approach, tools and techniques for implementing the activity):
9	Key activities and description, including outputs/deliverables and indicators being used:
10	Workplan / activities time line (please attach, see Part-A of Annexure-I):
11	Personnel (details of proposed roles and responsibilities of key staff): Name: Proposed designation and responsibilities: Previous relevant experience (please attach resume alongwith testimonials)
12	Other partners (other organizations/donors that will be involved in the grant and their role):
13	Monitoring and evaluation mechanism (please attach):
14	Reporting schedule (please attach):
15	Sustainability (attach your plans for sustainability of grant outputs):
16	Total cost of the project and grant requested from LJCP (please attach budget indicating unit, number of units and total grant requested, see Part-B of Annexure-I):
17	Counterpart resources (indicate the other resources for the proposed project i.e. cash or in kind):

Undertaking:

- (1) The facts stated above are true to the best of my knowledge and nothing has been concealed.
- (2) Certification that the organization / individual has not claimed or received funding from any other organization for the proposed project.

Signature & Stamp:_____Date: ____/____/2023

Name: _____Designation_____

Address:_____

Contact:_____ Email:_____

Social media link (if any):_____

BUDGET AND ACTIVITIES SAMPLE FORMAT

PART-A

PROJECTED TIMELINES FOR ACTIVITIES

#	Activities	Month 1				Month 2				Month 3				Month 4			
		Weekly				Weekly				Weekly				Weekly			
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
1	Activity I																
2	Activity II																
3	Activity III																

Nature of above activities (as a whole):-----

--(Example: Walks, radio programs, seminars, research, etc.)

Level of activities: (either to be conducted at village/Union Council /town or district level):--

PART-B

BUDGET ESTIMATE

No	Description	Unit	Rate	Unit Cost	Total Cost
A					
B					
C					
D					
	Grand Total				

Example:

No	Items of Expenditure	Unit	# of Units	Unit Cost (Rs)	Total Cost (Rs)
A	Consultants/Experts cost	Person month	10	10,000	100,000

Total share of the NGO in cash:-----

Total amount requested from LJCP for the project:-----